

Marking out for your cubicles

1. Strike a level pencil line along the rear wall marking the height of the cubicle partitions.

Guidance

Standard Ht Dividers 1800mm + 150mm Ground Clearance = 1950mm from finished floor

Reduced Ht Dividers 1100 mm + 150mm Ground Clearance = 1250mm from finished floor

Non Std. Ht Dividers + 150mm Ground Clearance = Ht from finished floor

2. Continue this line round to where the Pilasters will be fitted.
3. Along the rear wall mark the positions of the cubicle partitions as shown on YOUR layout drawings, strike the line/lines down the wall
4. Measure down the lines indicating the position of the partitions and strike a short pencil line to marking the desired heights of the Wall “D” brackets.

Assembly & Fitting

We strongly recommend the use of two trestles

Set out the trestles - IMPORTANT ensure the tops of the trestles are clean and smooth so as not to scratch the panels.

Lay the Pilasters on the trestles

Fixing the Legs

Insert the threaded bar into the Pilaster support leg, ensure that there is enough threaded bar protruding to allow the hex nut to fix to the same (the same fixings are used/supplied for 13mm – 19mm board) Place the leg on the front of the Pilaster, insert and tighten the hex nuts

Fixing the Fascia “D” brackets

Compact Laminate

Insert the countersunk machine screw through the Pilaster to Divider “D” bracket

Place the “D” bracket on the rear of the Pilaster, insert and tighten the hex nuts

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Place the “D” bracket on the rear of the Pilaster, and screw the same to the Pilaster securely, alternatively should you require the “D” brackets can be bolted as described above.

Fixing the Pilaster Hinge Brackets

Insert the countersunk machine screw through the Hinge bracket and place the same on the Pilaster. Insert and tighten the hex nuts

Fixing the Pilaster to the Cubicle Partition

Lay each cubicle partition on the trestles, slide the Pilasters fixing “D” brackets onto the cubicle partition, drill & bolt as previously described. (Compact Laminate will already be drilled, just locate the pre-drilled holes)

Fixing the Wall & Pilaster “D” brackets

Securely fix the Wall “D” brackets and “D” brackets that hold the end Pilasters.

Fixing the Cubicle Partitions

Slide the cubicle partition into the Wall “D” brackets, placing packing under the cubicle partition near the wall. Pack (as needed) until the Partition lines up with the height line.

Adjust the leg on the Pilaster until the front of the pilaster is plum, when the pilaster is plum just make sure the top of the cubicle partition is still in line with the height line, adjust as needed. Drill and fix the middle wall bracket only.

Install all the cubicle partitions.

Install the end pilasters the same way, as cubicle partitions.

By now all the cubicle partitions & Pilasters should be installed in line with the height line and the pilasters plum. If this is the case them drill and secure all “D” brackets

Fitting the Headrail

More than one length of headrail

Place the headrail on top of the pilasters hard up to the starting position (either the wall or for corner cubicles flush with the corner/end pilaster).

From the starting point **lightly** mark the pilaster and door openings on the headrail ensuring the door openings are as YOUR drawings. Mark and cut the headrail in the middle of a Pilaster only, drill and secure the headrails once again ensuring the door openings are correct. Continue this process with the next section of headrail

Single length of headrail

Between Walls Cubicles

Cut headrail to length and place the headrail on top of the pilasters lightly mark the pilasters and door openings on the headrail ensuring the door openings are as YOUR drawings.

Drill and secure the headrails, again ensuring the door openings are correct.

Corner Cubicles

Place the headrail on top of the pilasters (longer than needed) hard up to the wall, lightly mark the pilasters and door openings on the headrail ensuring the door openings are as YOUR drawings. This will give you the final length needed.

Cut the headrail to the required length, drill and secure the headrail once again ensuring the door openings are correct.

Fixing the Legs

With the headrail secure

Starting from one end, plum the pilasters down from the headrail and **lightly** mark the location of the leg on the floor.

Note - the spacing's should be the same as that along the headrail, assuming the walls are plum.

Place packing under the cubicle partition near the Pilaster. Wined the adjust leg up and remove the fixing plate, placing this back on the floor mark the screw fixing point.

Slide the Partition & Pilaster to the side as needed and drill and fix the leg fixing plate, slide the Partition & Pilaster back and re-adjust the leg fixing securely, ensuring the Pilaster is spaced correctly and plum.

Fitting the Hinges Indicator Bolts & Doors

Lay each Door on the trestles

Place the hinges on the door locating the pre-drilled holes, thread one of the hex nuts onto the threaded bar ensuring enough threaded bar protrudes. Insert into the pre-drilled holes and tighten the other hex nuts.

Lift the door over to the Pilaster, align the hinges and gently slid the door hinge pin into the other part of the hinge.

Assemble the indicator bolt and fix the same to the door and keep.

Finally, fit the rubber door buffers coat hooks.